

## **SAFETY COMMITTEE**

Minutes of a meeting of the Safety Committee of the Bolsover District Council held in the Council Chamber, The Arc, Clowne on Thursday, 20 January 2022 at 11:30 hours.

### **PRESENT:-**

Members:-

Chris McKinney (UNISON) in the Chair

Councillors Maxine Dixon and Andrew Joesbury.

UNISON:- Jon Hendy (UNISON)

Officers:-

Officers:- Grant Galloway (Executive Director of Strategy and Development), Steve Brunt (Joint Assistant Director – Streetscene), Bronwen MacArthur-Williams (Health & Safety Manager), Sara Gordon (Human Resources and OD Manager), Rebecca Hutchinson (Health & Safety Adviser) and Tom Scott (Governance Officer).

### **SAF9-20/21      APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Allan Bailey and Councillor Nick Clarke.

### **SAF10-20/21      URGENT ITEMS OF BUSINESS**

The Chair explained that under the provisions of Section 100(B) 4(b) of the Local Government Act 1972, he had consented to one urgent item, which was the Sickness Absence - Quarter 3 (October – December 2021) report being presented by the HR & OD Manager.

The Chair referred to the section of the report which read: "Mental Health awareness sessions are being delivered across the Council as part of the Council's quarterly corporate training programme." He requested that the Committee should receive feedback on how the mental health awareness sessions go.

Moved by Councillor Andrew Joesbury and seconded by Councillor Maxine Dixon  
**RESOLVED** that:

- (i) The Committee notes the report.
- (ii) The Committee receives feedback on how the mental health awareness sessions go.

(HR & OD Manager)

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### **SAF11-20/21      DECLARATIONS OF INTEREST**

There were no declarations made at the meeting.

### **SAF12-20/21      MINUTES**

Moved by Councillor Andrew Joesbury and seconded by Councillor Maxine Dixon

**RESOLVED** that the minutes of a meeting of the Safety Committee held on the 30<sup>th</sup> September 2021 be approved as a true and correct record.

### **SAF13-20/21      HEALTH AND SAFETY UPDATE - QUARTER 2**

The Health & Safety Manager presented the Quarter 2 Accident Statistics report. She explained how the total number of accidents in the quarter in the report was 9. The accident breakdown was:

- 4 Manual handling
- 1 Slip, trip and fall
- 1 Struck by a moving object
- 1 Struck against a fixed object
- 2 Other.

The 'Other' incidents related to 1 small electrical shock and 1 scolding. Of these accidents, 6 occurred in Streetscene, 2 occurred in Leisure and 1 in Housing. She explained how in addition to these figures, there had also been an operator in Streetscene injured, and an investigation into the incident was being carried out.

The Health & Safety Manager explained that the table section in Appendix 1 titled '1st Action Review Date' would not appear in future reports.

The Chair referred to the 'Health & Safety Training' section of Appendix 1 and asked what percentage of staff had not received Health & Safety training. The Health & Safety Manager explained that COVID-19 had interrupted the training programme so staff undertaking training had not been recorded, but the programme had now been revisited.

The Chair requested that in future Health & Safety reports received by the Committee, there should be more information on who doesn't have Health & Safety training and who requires it.

The Health & Safety Adviser informed the Committee that managers were given booking sheets to give their officers Health & Safety training.

Moved by Councillor Andrew Joesbury and seconded by Chris McKinney

**RESOLVED** that the Health & Safety report be noted.

The meeting concluded at 12:00 hours.